

1. The first step is to identify the problem. This involves understanding the situation, gathering information, and defining the problem clearly.

2. The second step is to analyze the problem. This involves breaking down the problem into smaller parts, identifying the causes, and determining the scope of the problem.

3. The third step is to develop a plan. This involves identifying the resources available, setting priorities, and determining the steps that need to be taken to solve the problem.

4. The fourth step is to implement the plan. This involves putting the plan into action, monitoring progress, and making adjustments as needed.

5. The fifth step is to evaluate the results. This involves assessing the effectiveness of the solution, identifying any remaining issues, and determining the next steps.

6. The sixth step is to communicate the results. This involves sharing the findings with the relevant stakeholders and providing feedback on the process.

7. The seventh step is to document the process. This involves creating a record of the steps taken, the results achieved, and the lessons learned.

8. The eighth step is to review the process. This involves reflecting on the entire process, identifying areas for improvement, and determining the next steps.

9. The ninth step is to implement the improvements. This involves putting the identified improvements into action and monitoring their effectiveness.

10. The tenth step is to evaluate the overall process. This involves assessing the overall effectiveness of the process, identifying any remaining issues, and determining the next steps.

Tuan V Ho

2615

[illegible]

INTERFERENCE SEARCHED			
Class	Subclass	Date	Examiner

[illegible]